

# SPECIAL EVENTS FEE SCHEDULE

## SPECIAL EVENTS PERMITS

### CLASS G PERMIT (PUBLIC USE):

Average attendees per day	Application Fee	Permit Fee	Security Deposit
0 to 150 attendees	\$250.00	\$250.00	\$2,500.00
151 to 1499 attendees	\$250.00	\$250.00	\$5,000.00
1500 to 5000 attendees	\$250.00	\$500.00	\$10,000.00
5000+ attendees	\$250.00	\$500.00	\$20,000+

### CLASS C PERMIT (PRIVATE COMMERCIAL PROPERTY USE ONLY):

Application Fee	Permit Fee	Security Deposit
\$250.00	\$250.00	\$2500.00

**Late Application Fee: \$250.00** - A late application fee, equivalent to the determined application fee per above, will be charged if application is received later than required deadline (60 days for events on public property; 30 days for events on private property).

**REINSTATEMENT Fee: \$250.00/ \$500.00** - A late submittal fee, equivalent to the determined permit fee per above, will be charged when requirements for approval of special event permit are not received in the Office of Special Events fourteen (14) days before load in of event commences.

**Security Deposit: \$2,500/\$5,000/ \$10,000/ \$20,000+** - A refundable security deposit will be required no later than fourteen (14) days in advance of the event. Based on the scope and location of the event, a pre- and post-event site inspection may be conducted by the applicant and appropriate City personnel to determine existing conditions and evaluate potential damages, if any. Security deposits will be refunded approximately in 3-4 weeks after event if all conditions are followed; public property is left in as good condition or better and without damage and all City invoices paid. Failure to comply with conditions imposed may result in forfeiture of the entire or part of deposit.

## WEDDING/ CEREMONY/ TEAM BUILDING PERMITS

Per Wedding/ Ceremony/ Team Building use	Permit Fee	\$125.00

## TEMPORARY SAMPLING PERMITS

Per team, per day (5 persons total in the same vicinity)	Permit Fee	Security Deposit
	\$2,000.00	\$2,500.00

## OTHER SPECIAL EVENT FEES

**Vehicle Access Pass:** \$150.00 per pass/per vehicle/per event.

**Square Footage Fee:** \$.25 per square foot + 7% Sales Tax (N/A with a Concession Agreement) **AND/OR**

**Concessions Agreement:**

- o Beach Events: 15% of food, beverage, ticket sales and merchandise.
- o Non-Beach Events: 10% of food, beverage, ticket sales and merchandise.

**Taxes:** You are required to pay a 7% State sales tax and a 2% Resort Tax (on food and beverage only). Please remit the 2% Resort Tax payment on a separate check.

**Park User fee:** 25% of the total City Services not including administrative fees.

**Lincoln Road User fee:** 25% of the total City Services not including administrative fees.

**Light Pole Banners**

Banners announcing special events either to be held in city or to be associated in some manner with the city, as determined by the city commission, may be erected up to 30 days prior to the event being announced and must be removed within seven (7) days after such event. Special event banners shall require prior approval by the city commission. Fees:

- \$50.00 per pole For-Profit/ \$25.00 per pole Non-Profit
- \$50.00 administrative fee – per application

**Building Department Permit fees:** Please contact the Building Department for fee schedule please call 305-673-7610 or visit [www.miamibeachfl.gov](http://www.miamibeachfl.gov).

- o Tent Permit; Fence Permit; Stage Permit; Electrical Permit; Bleachers Permit; Restroom (Port-a-lets) Plumbing Permit ; Pool cover Permit; Temporary Occupant Load.

**Police Department:** For information on off-duty Police services please contact off-duty at 305-673-7823.

**Fire Department:** For information on off-duty Fire services please contact off-duty Fire at 786-412-1076.

**Parking Meter Rentals:** \$10.00 per space or meter/per day + plus administrative fees. Please contact the Parking Department at 305-673-7505 for more information.

\*\*\* Application fees are not refundable; permit fees and security deposits are reimbursed if the event/activity is cancelled, denied, or postponed and given that public property is left in good condition and without damage and all City invoices paid. Failure to comply with restrictions imposed automatically forfeits the security deposit. Additional charges may apply.